

# ScribeForce Enterprise: A Revolution in Digital Dictation & Transcription

ScribeForce Enterprise Edition is a web based, complete digital dictation and transcription solution! ScribeForce is the only digital dictation and transcription solution for organisations, which eliminates the hassle and costs of managing and maintaining expensive and complicated software and hardware solutions. There is no need to invest in top of the line computers or expensive Operating System or Office Suite licenses. All you need is a computer or device with an Internet connection to start working. ScribeForce works straight out of the box, pre-configured and ready to use! You can even manage the whole system using a mobile device, like a BlackBerry or your iPhone.

Our multi layered, role based, security structure, with full 256bit SSL support, guarantees the security of your data. With intuitive interfaces and state-of-the-art workflow design, ScribeForce is ready to replace any software solution, giving you complete control over your data and making the management of your work a breeze.

## Works right out-of-the-box!

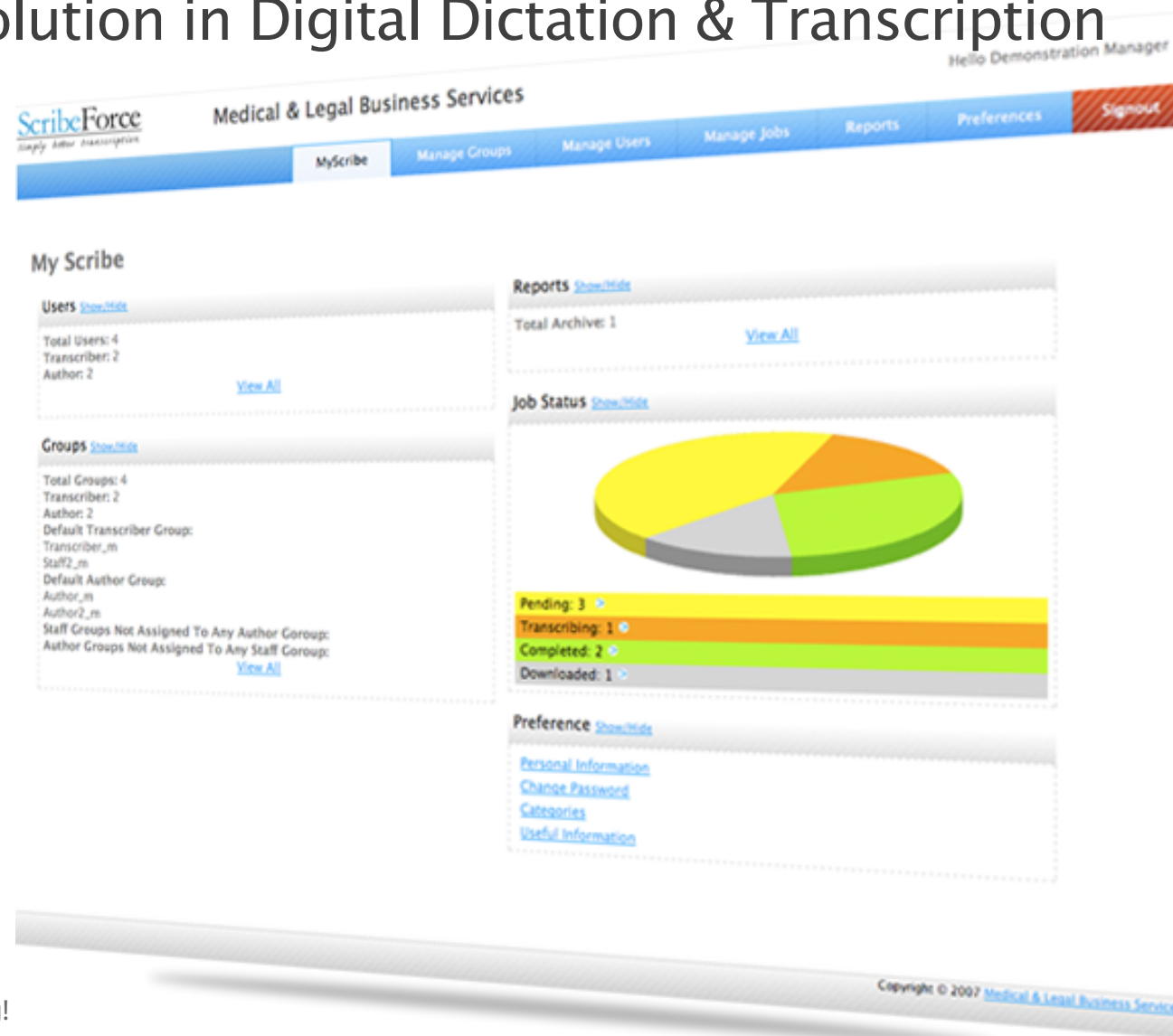
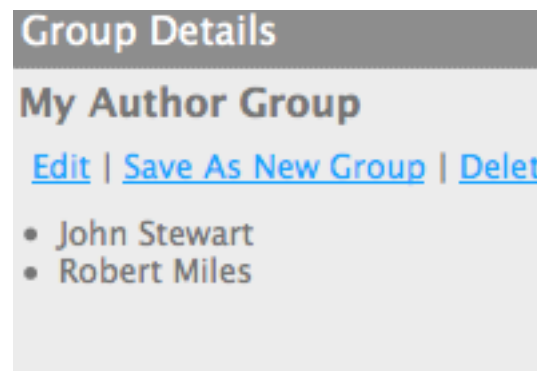
No configuration required to begin uploading and transcribing! Your Authors and Transcribers can Sign In and start working before you do.

We create Authors and Transcribers for you and set up groups and permissions the moment you accept the terms of use. Sign in from a remote location or while you're on the move to make any necessary changes or to manage the system.

## ScribeForce is Simpler than Copy & Paste

To create new Users or groups select a User or Group and make a copy of the same with a single click on "Save As New..."

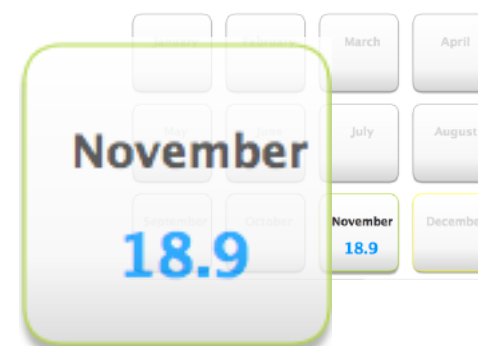
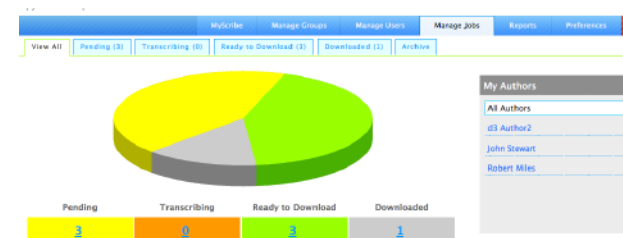
ScribeForce instantly makes a new User or Group for you and takes you to editing the same. Make the necessary changes in a pre-filled form press the save button and you're done!



## Intuitive & Responsive Job Management and Reporting

Whether you need to view on-going work progress or archived work, the ScribeForce "Manage Jobs" section consolidates all the information you need and presents it with quick glance pie-charts and detailed text data views.

View work completed for individual authors or all authors. You can even Re-Archive work with a single click.



The intuitive calendar interface in the Reports sections enables a quick look at all work completed up till the current month. Click on a month for further details and view in-depth data for the selected month.

## Work Faster & Smarter

ScribeForce has an innovative & easy-to-use interface with smart navigation and fast loading pages, which enable you to work faster and smarter.

Sign in to the new customisable MyScribe page where you can view the system status and work progress at a glance.

ScribeForce is constantly evolving. Everyday our team of user experience designers and application developers analyse the system usage patterns and closely work with our end users to enhance and improve ScribeForce.

## Manager

### Create and Manage:

- Users
- Groups
- Workflows
- Useful Information
- Custom Categories and Priorities
- Organisational Information
- Reports
- Line Counts/ Accounts
- Send work to ScribeForce Transcribers

## Authors

- Upload Dictations
- Set Dictation settings
- Select Transcriber groups
- Edit, Print, and Download Transcriptions

## Transcribers

- Transcribe Uploaded Dictations
- Print and Download Transcriptions

**ScribeForce**  
*simply better transcription*

A Transcription Solution Built Around Your Needs  
<https://www.scribeforce.com>

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