

ScribeForce

Simply better transcription

Packages

Features	Basic	Pro	Enterprise
User Limit	1	20	Unlimited
Standard Training & Support	Included	Included	Included
Storage Per User	500MB	1GB per user	1GB per user
AUTHOR			
Multiple File Upload	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Assign Priority	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Rename Dictations	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Add comments	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Reset Password	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Signature Block	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Digital Signature	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Manage Jobs	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
My Staff	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Approval Interface	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Multiple document download	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Copy / Drag & Drop Option	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
STAFF			
Manage Jobs	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Download Features	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Download Approved documents	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Download Unapproved documents	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Print	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Copy	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Drag & Drop	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Change Password	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>

Features	Basic	Pro	Enterprise
MANAGER			
Manage Users			
Create users	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Block users	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Assign staff to users	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Assign transcribers to users	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Manage Jobs			
Change Priority	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Pending	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Transcribing	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Checking	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Approval Pending	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Approved/ Archived	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Reports			
Monthly Line counts	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Preferences			
Passwords	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
Add useful information	<input type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
TRANSCRIBER - Enterprise Only			
Dictations Overview			
Organisation	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Author	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Priority	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Upload date & time	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Author comments	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Spell check	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Useful information list	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Add comments	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Preferences	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Line count	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Basic

Pro

Enterprise

Monthly Costs - Exclude VAT @ 17.5%

	Basic	Pro	Enterprise
Set Up Costs	FREE	FREE	FREE
Author Users	FREE	£5/ User	£10 / User
Staff Users	N/A	£5 / User	N/A
Transcriber Users	N/A	N/A	£30 / User
Pay-As-You-Go	Available	Available	Available
Pre-pay	Available	Available	Available
Minimum Contract	N/A	6 months	12 months

BRIEF EXPLANATION OF ROLES

Authors Dictate & upload voice files, check & approve work

Staff In-house administrative staff who can download, print, copy & paste completed documents

Transcriber In-house secretaries who can type dictations from authors and function as Staff

ScribeForce Editions

ScribeForce Pro Single Author User only. Transcription carried out by ScribeForce

ScribeForce Team Multiple Author and Staff Users. Transcription carried out by ScribeForce

ScribeForce Enterprise Multiple Author and Transcriber Users. Transcription by in-house team. Optional outsource to ScribeForce